



# LORENDEN

---

## ABSENCE / HOLIDAY REQUEST FORM

Name of pupil:		Class:
Dates requested for absence	From:	To:
	Total No. of days:	
Reason for absence:		
No. of holiday days already taken in academic year:		
Date authorisation sought:		
Signed : <i>Parent/Guardian</i>		

*Authorised by:	
*Unauthorised by:	
*Date:	

*\*School Management use only*