



LORENDEN

SEN Teacher : required from April 2020
Part-time, flexible hours.

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Introduction

Lorenden Prep School is a small, thriving school of approximately 120 pupils with an excellent local reputation; most pupils come to the school from recommendations from other parents or staff. It is a friendly, family environment with one form entry and with high expectations of pupils of all ages. 2018 saw Lorenden celebrating its 25th anniversary and we received the highest gradings of 'excellent' in all categories in our inspection. The school is a member of IAPS and an acquired school in the Methodist Independent Schools Trust and won the Swale Business Awards 'Judges' Special Award' for exceptional achievement in October 2019.

Lorenden has flourished because staff have given generously and willingly of their time and energy to aid the academic and personal development of the pupils in the many forms that this may take.

It is the abiding hope of the Governors and Head that all staff will approach their employment by the school in that same spirit. We develop self-disciplined, thoughtful children with a cheerful 'can-do' attitude to life and a strong sense of fair play. We thoroughly prepare our children socially, physically and intellectually for secondary education so that they can take with them happy memories of their time with us.

We are looking for a suitably qualified and experienced SEN teacher to be part of our wonderful school to work mainly with pupils with dyslexia but also with other special educational needs. This will mainly be in one to one sessions that complement their classwork, although you may also work in class alongside them or with a small group. You will want to get the best out of pupils, know how to help them to learn and create a safe, stimulating and supportive learning environment.

Scope

The role is part-time and can be flexible across working hours.

The role is subject to a probationary period.

The role is currently offered as a self-employed role, but this can be discussed at interview.

The role reports to the Head, via the SENCo.

There are a number of staff INSET days outside of term time, published in advance, which the SEN teacher is expected to attend.

Remuneration offered will be subject to qualifications and experience.

Job Description

The role is including, but not limited to, the following:

- teach individuals (most likely) or small groups of pupils, usually outside the classroom in a specialist room
- prepare their lessons and resources
- mark and assess their work
- develop and adapt conventional teaching methods to meet the individual needs of pupils
- use special equipment and facilities, such as audiovisual materials and IT to stimulate interest in learning
- collaborate with the classroom teacher to define appropriate activities for the pupils in relation to the curriculum and to feedback on pupils' work
- observe and assess children who have long or short-term learning difficulties and work with colleagues to identify individual pupils' special needs
- work with the Head / SENCO to ensure that current legislative requirements are met in terms of reasonable adjustments and access arrangements
- liaise with other professionals, such as social workers, speech and language therapists, physiotherapists and educational psychologists, as appropriate
- work closely with parents and guardians
- carry out administrative tasks, including updating and maintaining records of pupils' progress
- attend in-service training as appropriate
- manage own timetable in relation to class and whole school timetables and events so that children receive the expected support
- work as part of the Lorenden team in all respects
- ensure that Lorenden values and rules are upheld, including safeguarding.

Person Specification

Qualifications

QTS plus a significant dyslexia qualification is required, or equivalent. A qualification to diagnose dyslexia / SEN is also desirable.

Skills

You will need to show:

- commitment to working with pupils with special educational needs
- excellent communication and interpersonal skills
- initiative and problem-solving skills

- the ability to manage confrontation and challenging behaviour
- team working skills
- organisational skills
- an observant and responsive approach
- flexibility - it is important to be able to respond to the needs of the children and adapt or change plans accordingly
- a positive, energetic and enthusiastic outlook
- patience, understanding and empathy with pupils and parents
- a sense of humour.

Dates and Deadlines

Applicants who wish to visit before submitting an application are welcome to do so - please contact us to arrange.

Deadline for Applications: Thursday 6 February 2020, midday

References will be sought for short-listed candidates prior to the interview date.

Interview Date: week commencing 10 February 2020

Lorenden Prep School is committed to safeguarding and promoting the welfare of children, and young people and expects all staff and volunteers to share this commitment. All applicants must be willing to undergo child protection screening, including checks with past employers and Disclosure and Barring Service.

Safeguarding is of the highest priority at Lorenden and forms part of the interview and reference checks.